

# International Center for Academic and Professional English

## *Spring 2019 Workshop Series*

The International Center for Academic and Professional English at Lehigh University—or ICAPE—offers non-credit and credit courses, tutoring and workshops on communication skills, cultural awareness and intercultural communication.

This spring, ICAPE is offering a series of professional English language workshops that are open to the local community. Each workshop is \$50, and community members who enroll in three workshops can take a fourth at no charge.

Workshops are offered at Lehigh University's Asa Packer Campus in Bethlehem. Satellite workshops off campus can be arranged for special interest groups of eight or more at additional per head cost for travel. Contact [mao417@lehigh.edu](mailto:mao417@lehigh.edu) to make special arrangements.

### **Joining the Conversation: American Conversation and Expectations for Multilingual Speakers (Part 1 of 2)**

Friday, February 1 • 5:00 pm - 6:30 pm  
Instructor: Mary Newbegin/Teresa Cusumano  
Participation in both workshops is optional.

During this first part of this communication series, participants will learn how to become active participants in discussions and will gain a better understanding of American communication expectations and styles.

### **Advancing the Conversation: Networking and Communicating in English (Part 2)**

Saturday, February 16 • 10:00 am - 12:00 pm  
Instructor: Teresa Cusumano/Mary Newbegin  
Participation in part one is optional.

This interactive workshop will provide participants with valuable tools for networking and demonstrate how to gain communicative competence in English as well as confidence in speaking in a professional or an academic setting.

### **Do You Hear What I Hear? Developing Active Listening Skills for Multilingual Speakers**

Friday, February 22 • 9:00 am - 11:00 am  
Instructor: Teresa Cusumano/Kayla Landers

Listening skills are key to understanding and communicating in academic, workplace, and social settings; therefore, is absolutely critical for language learners of all skill levels to recognize that listening is a complex task. This workshop will explore the differences between active vs. passive listening, examine barriers to effective listening, and provide strategies and exercises to help improve listening skills.

### **Not Lost in Translation: A Guide to Intercultural Communications**

Thursday, March 7 • 5:30 pm - 7 pm  
Instructor: Elena Reiss/Teresa Cusumano

This workshop provides an in depth look at the importance of intercultural communicative competence and offers strategies for effective exchanges with people from different cultures.

### **Writing Skills for Multilingual Speakers**

Saturday, March 23 • 10:00 am - 12:30 pm  
Instructor: Teresa Cusumano/Mary Newbegin

Learn the 20 most common grammatical errors in English and how to avoid them. Apply these rules to your own writing, then learn about how to find your own personal style and written voice.

Part 1: The 20 Most Common Grammatical Errors in English (10:00 am - 11:00 am)  
Part 2: Editing and Proofreading (11:10 am - 11:40 am)  
Part 3: Writing with Style (11:50 am - 12:30 pm)

### **Negotiating with Confidence and Consideration for Multilingual Speakers**

Thursday, April 11 • 5:30 pm - 7:00 pm  
Instructor: Teresa Cusumano/Elena Reiss

This interactive workshop addresses strategies for tactful communication and negotiation, including self-advocacy and being assertive without being aggressive. We will discuss appropriate vocabulary choices and hedging strategies as well as engage in discussion about why this skill is so challenging!

Learn more about our programs at [global.lehigh.edu/icape](http://global.lehigh.edu/icape) and register for a workshop at [go.lehigh.edu/icapeworkshops](http://go.lehigh.edu/icapeworkshops).

